



13th September 2017

Dear Parents and Carers,

October 4th is an important date in the school calendar as we host our annual Open Evening for prospective Year 7 students for 2018. To enable the school to prepare thoroughly for the evening, the school day will finish at the earlier time of 1.15 on Wednesday 4th October and school will start at the later time of 9.30 on Thursday 5th October. Students should arrive in school by 9.30 on Thursday 5th and go to their tutor room at the start of the day as normal.

Should your child wish to have a school lunch on Wednesday 4th, please complete the reply slip below and ask them to return it to Reception by Wednesday 27th September.

For those of you with children in Year 6, I will look forward to meeting them on October 4th.

Yours faithfully,

James Hadley
Headteacher

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Please return to the school reception by Wednesday 27th September

Re: Early finish on Wednesday 4th October

My child wishes to have a school lunch on Wednesday 4th October.

Child's name:

Tutor Group:

